



GUIDED DAY TOUR HOST

A Guided Day Tour Host conducts a tour of the Observatory to groups ranging from 2 to 30+ people, they describe the history of the Observatory, its museum and artefacts and the role of the older telescopes in the history astronomy in WA. A walk around the grounds, safe viewing of the sun through a solar telescope and morning tea are usually included.

Commitment:

- Days for Guided Day Tours can be variable as they are dependent upon bookings. They are usually during weekdays, but the POVG also run regular day tours on the first Sunday of each month.
- Tour times usually begin at 10am or 1pm with each tour having a duration of 1 ½ hours.

Responsibilities:

- Use Event Running Sheet prepared by the Tour Coordinator to prepare for the group
- Set up presentations in Lecture Room or Museum
- Set up telescope and morning tea
- Welcome group
- Deliver presentations at appropriate level for audience
- Invite questions and discuss as required
- Keep to time

Experience:

- Public speaking
- Organisational Abilities
- Knowledge of the CPC 1100 or the Coronado Telescope – or willingness to learn
- Confidence with power point presentations

Skills:

- Public speaking
- Ability to handle groups of people of various ages and disabilities
- Calmness under pressure
- Empathy and good humour
- Willingness to learn the CPC 1100 or the Coronado Telescope
- Good knowledge of the history of the Observatory

Training:

- Small workshops plus mentoring during a tour

