



SCHOOL TOUR PRESENTER

This role is responsible for presenting one or more activities during a school or vacation care group tour at the Perth Observatory. Working with Children Check essential.

Commitment:

- School Day Tours are held between 8.30am and 2.30pm on weekdays only.
- Volunteers are asked to attend a minimum of 2 tours per month but are encouraged to attend as many as they can to further their knowledge and skills.
- The POVG generally conduct 1 to 2 School Day Tours per week.
- Advance notice of holidays and inability to attend a rostered shift is essential.

Responsibilities:

- Set up Activity
- Welcome individual groups as they arrive at the activity
- Engage in the activity with each group covering specified curriculum areas and providing assistance as necessary.
- Monitor activity and discuss concepts
- Keep to time. Each activity has a duration of 25 minutes.
- Be able to extend the activity if it finishes early
- Pack away equipment after use. Let the host know if there is anything that needs replacing

Experience:

- Previous work with children (not essential)

Skills:

- Able to communicate at the children's level
- Able to maintain control of the group
- Able to adjust the activity if necessary
- Able to encourage adults to participate if necessary
- Able to offer ideas to improve activities (not essential)

Training:

- Group training sessions
- On the job training
- One on one training for specific activities
- A guideline and basic script are provided for each activity

